

WORK EXPERIENCE PLACEMENT

IMPORTANT INFORMATION

You must arrive **before 8am** on each day of your placement. There is no public transport which will get you here at the required times so you must arrange your own transport.

You are required to work a minimum of 5 out of 7 days (unless otherwise agreed) for each week of your placement which may include either one or both weekend days.

Please make sure that you are up-to-date with tetanus immunisation.

Tea, coffee & squash are provided, please bring your own lunch – a microwave is available for your use if required. If using our accommodation you can return to it for your lunch if you wish.

Clothing – as there will be some outside & dirty work involved please wear appropriate, casual clothing & bring wellies & waterproofs.

ACCOMMODATION

For those requiring accommodation we have a shared, on-site chalet. Although you will have your own bedroom, you may be sharing the rest of the chalet facilities with other students of either sex.

Accommodation charges are: £100 for the first week * (or part-week) and £75 weekly for each subsequent week booked per student, payable in advance.

A 50%, non-refundable deposit is due upon acceptance of your placement and the remainder is due no later than one month before your placement start date. Your booking will be confirmed by us as soon as we receive your deposit. Until then, it is possible that your dates may be booked by another student.

Payment can be made by cheque (payable to Vale Wildlife Hospital), through Paypal (our Paypal address is onlinesales@valewildlife.org.uk but make sure you add a note making it clear that you are paying for accommodation with the relevant dates, and please try to use the Friends & family option which doesn't incur any charges for us), or by credit/debit card (please telephone to make payment).

The chalet consists of basic facilities: 3 bedrooms (one of which is very small), living room, kitchen, bathroom with bath and shower and a small garden. There is a cooker, microwave, fridge and washing machine.

Bedrooms will be allocated before you arrive, depending on length of stay etc.

There are no alarm clocks in the bedrooms so if you are going to need one, please remember to bring one with you.

There is no internet in the chalet but when in the Hospital you can use the Wi-fi there (this is password protected so you will need to ask for the password).

You must keep the accommodation clean and tidy, including doing washing-up and cleaning the kitchen appliances, shower, bath etc.

Please bring your own food. There is a fridge/freezer in the chalet.

Bear in mind we are in a village, several miles from a supermarket, with only a very small and expensive shop/post office locally. All kitchen utensils etc are provided.

Bedding is provided but you are welcome to bring your own bedding or sleeping bag if you prefer. Please bring your own towels.

Shoes/boots etc must not be worn inside the chalet but are to be left in the porch. For this reason, you might want to bring some slippers for wearing inside.

You can arrive the day before your placement starts, but you must arrive between 12pm – 3pm.

The accommodation must be vacated by 10am the day after the last working day of your placement.

Please give your dirty bedding and your key to a member of staff in the hospital when you leave.

NO SMOKING AND NO PETS ALLOWED IN THE CHALET OR THE GARDEN.

IMPORTANT. If you are travelling to us by train you will need to arrange transport to Vale Wildlife from the station (and the return trip at the end of your stay).

The nearest stations are either Ashchurch (for Tewkesbury), or Evesham. You will need to arrange transport from either station to us in Beckford (a journey of 6-8 miles depending on which station you are arriving at).

Telephone numbers for local taxi companies are as follows:

For Tewkesbury station – Hill's Cars, +44 1684 592 929 or Avonside Taxis, +44 1684 273 273.

For Evesham station – ANC Taxis, +44 1386 765 884 or M & M Taxis, +44 7953 825 971.